



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ

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Parish Councillors are summoned to attend the meeting of St Andrews Parish Council Redhouse Community Centre Committee which will be held on Wednesday 1st October 2025 at 7:00pm in Redhouse Community Centre, Frankel Avenue Swindon.

Miss Emma Sylvester
Parish Clerk

25th September 2025

Members of this committee are: Councillors: D Adams, J Chandler, K Beyioku, P Morris (chairman) and Vince Williams.

Members of Public and Press are welcome.

Presentation/Public Question Time

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

3. ELECT A VICE CHAIRMAN

To elect a Vice Chairman

4. MINUTES

Members to approve the minutes of the last meeting held on 28th April 2025 (attached)

5. TERMS OF REFERENCE

- (i) Members to receive a copy of the Terms of Reference for this committee
- (ii) Members to consider if any changes are required and make recommendation to Full Council

6. ACCOUNTS AND EXPENDITURE

Members to receive update on income and expenditure. Clerk to report.

7. CENTRE OPERATIONS, MAINTENANCE AND UPDATES

- (i) Temporary Centre Manager to report on current bookings and usage of the centre

- (ii) Members are asked to note that, as the last RCC Committee was not quorate, a number of urgent matters were referred to Full Council for decision. The Temporary RCC Manager will provide a brief summary of these decisions, as follows:
 - a. Utility Suppliers
 - b. New Hire Charges
- (iii) Members to consider request from subtenant to place a play house in the garden of the small room. Temp RCC Manager to report.
- (iv) Members to consider approving expenditure for repairs in garden of small room. Temp RCC Manager to report.

8. BURGER VAN

Members to receive and consider a report from the Temporary RCC Manager regarding a request for a burger van to be place in the car park of Redhouse Community Centre.

9. TAXI POLICY

Members to receive and consider a report from the Temporary RCC Manager regarding amendments to Taxi Policy.

10. MUSIC LICENCE

Members to receive and consider a report from the Temporary RCC Manager regarding holding a music licence.

11. FINANCIAL RISK ASSESSMENT

Members to consider draft Financial Risk Assessment and agree data for recommendation to Full Council. Cllr Williams to report.

12. BUDGET

Members to discuss budget requirements for 2026/27 and agree recommendation to Full Council.

13. In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

14. SUB LEASE

- (i) Members to receive a report from Temporary Centre Manager
- (ii) Members to discuss recommendations and agree any changes

15. HALL HIRE COMPLAINT

To consider a confidential complaint received from a local resident regarding issues connected to a current hall hire arrangement at Redhouse Community Centre.