



St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ

Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk

Parish Councillors are summoned to attend a meeting of St Andrews Parish Council Grounds Maintenance/Play Parks Committee which will be held at Redhouse Community Centre on Wednesday 24th September 2025 at 7.00pm.

Members of this committee are:

Councillors C Adams, J Chandler, S Heyes (Chairman), S MacDonald, Kate Tomlinson, P West and Vince Williams

Emma Sylvester
Parish Clerk

11th September 2025

Members of Public and Press are welcome. Please contact the Clerk if you wish to attend.

Presentation/Public Question Time

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. VICE-CHAIRMAN

To elect a Vice-Chairman to the Grounds Maintenance and Play Area Committee.

4. MINUTES

To receive and approve the minutes of the last meeting held on 30th July 2025

5. OPEN SPACES

- (i) To receive and review 'Open Space issues' spreadsheet (to follow)
- (ii) To receive update from Grounds Maintenance Manager on projects relevant to the parish.

- (iii) To discuss item deferred from Full Council regarding what areas there are within the parish, large or small, which could be possible biodiversity net gain units.

6. OAKS AT 80

To agree planting position of three oaks in the parish from the Oaks At 80 project.

7. VEHICLE/MACHINERY

- (i) To note that Full Council have approved a rolling contract for the Grounds 4 x 4 until a new vehicle has been agreed.
- (ii) To receive an update from GMM
- (iii) Members to agree brief for new vehicle tenders

8. TREE MAINTENANCE SERVICING

Members to agree contractor for providing watering and beating up services for Trees for Climate. GMM to report.

9. BIKE SELF SERVICE STATION

- (i) To note that Full Council has agreed a budget of £2000 for a bike self service station, installation and spare parts.
- (ii) Members to agree which model to purchase.

10. CCTV

Members to note that new CCTV equipment has been funded by the Police and Crime Commissioner.

11. PLAY AREAS

- (i) Members to discuss findings of play area tour and discuss next steps
- (ii) GMM to update members on play area questionnaire

12. SECTION 106 SPEND

Members to approve how to spend S106 monies

13. FINANCIAL RISK ASSESSMENT

Members to consider draft Financial Risk Assessment. Cllr Williams to report.

14. BUDGET

Members to discuss and confirm what projects they would like considered for the budget 2026/27