



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ  
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk  
www.standrews-pc.gov.uk

**Parish Councillors are summoned to attend the Extraordinary meeting of St Andrews Parish Council Staffing Committee which will be held on Thursday 7<sup>th</sup> March 2024 at 6:00pm in the Parish Offices, Redhouse Community Centre, Frankel Avenue Swindon.**

Vera Tomlinson  
Chairman  
1<sup>st</sup> March 2024

**Members of this Committee are:**

**Councillors Daniel Adams, Mary Friend, Steve Heyes, Vera Tomlinson (Chairman) and Paul West**

**Members of Public and Press are welcome. Please contact the Clerk if you wish to attend.**

## AGENDA

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 2. DECLARATION OF INTERESTS**
- 3. MINUTES**  
To approve the minutes of the last meeting held on 24<sup>th</sup> January 2024 (attached)
- 4. PUBLIC RECESS**  
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
- 5. In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960**
- 6. COUNCIL STAFF VACANCIES**  
Members to discuss and approve new job role. Chairman to report.