



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West, B Williams and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 15th November 2023** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
9th November 2023

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 25th October 2023

4. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

5. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from the Chairman.

6. SWINDON BOROUGH COUNCIL PARTNERSHIP WORKING

- (i) To note that a get together was held on Tuesday 7th and Tuesday 14th November 2023 with St Andrews Parish Councillors and the Ground Maintenance Manager. Chairman to report.
- (ii) To receive and discuss attached draft Borough, Parish & Town Council Charter 2023. Members to agree comments to be sent to the Swindon Local Council Forum Negotiating Team and Working Party
- (iii) To note that the next Swindon Local Council Forum will be held at Swindon Borough Council , Euclid Street on Thursday 23rd November at 7 pm

7. COMMITTEES

- (i) Members to note the attached minutes of the following committees:
Climate Change 4th October 2023
Redhouse Community Centre 18th October 2023
- (ii) Members to agree the next Redhouse Community Centre Committee meeting will be held on Wednesday 29th November due to a clash with the Swindon Local Council Forum meeting being held on Thursday 23rd November. The Redhouse Community Centre Committee

8. PARISH ELECTIONS

- (i) Members to receive attached consultation document from Swindon Borough Council on changing parish council elections to be in line with Swindon Borough Council.
- (ii) Members to decide if they wish to harmonise St Andrews Parish Council Elections with Swindon Borough Council Elections.

9. POLLING DISTRICTS AND POLLING PLACES REVIEW 2023

- (i) Members to receive attached notice from Swindon Borough Council regarding polling districts and polling places review.
- (ii) Members to agree comments to be sent back to Swindon Borough Council

10. INTERNAL AUDITOR

Members to receive and discuss the Internal Auditor report following a visit on Tuesday 7th November (to follow)

11. LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2023

To approve applying the new payscales as agreed by National Joint Council for Local Government Services and backdated to 1st April 2023

12. SMOKEFREE GENERATION CONSULTATION

Members to receive attached letter from Swindon Borough Council's Director of Public Health and to discuss whether to show support on new measures to create a smokefree generation and tackle youth vaping.