



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
Telephone: 07900 631 733 Email: [clerk@standrews-pc.gov.uk](mailto:clerk@standrews-pc.gov.uk)  
[www.standrews-pc.gov.uk](http://www.standrews-pc.gov.uk)

## Youth Committee

**Parish Councillors are summoned to attend the meeting of St Andrews Parish Council Youth Committee which will be held on Monday 2<sup>nd</sup> October 2023 at 7:30pm in the Redhouse Community Centre, Frankel Avenue**

Miss Emma Sylvester  
Clerk to the Council  
26<sup>th</sup> September 2023

### **Members of this committee:**

Cllrs Kola Beyioku (Chairman), Daniel Adams, Jake Chandler, Bradley Williams, and Paul Morris

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2. DECLARATION OF INTERESTS**

### **3. MINUTES**

To approve the minutes of the meetings held on 26<sup>th</sup> July 2023.

### **4. PUBLIC RECESS**

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the items listed below. Public Bodies (Admission to Meetings) Act 1960

### **5. YOUTH PROGRAMME**

- a) To receive an update for joining the Affiliation to Community First (Youth Action Wiltshire), with an annual membership fee of £50.
- b) To note and discuss the details of the informal meeting held with Mr Khan and items raised as follows: -
  - (i) To approve adding year 6 to the groups, therefore, Years 6-8 and Years 9-11.
  - (ii) To approve holding the youth club once a week with final days to be agreed with RCC.
  - (iii) To reconsider and approve charge for entry fee.
  - (iv) To discuss administration benefits of annual membership and card, against the token payments and decide which method of payment suits.
- c) To approve Mr Khan and volunteers to attend the free 'Emergency First Aid' training, through Community First's events.
- d) To note the Grounds Maintenance Manager has obtained a large and free wooden shed for the youth club. It will be jointly used by Redhouse Community Centre (RCC) and the youth club replacing the existing shed at RCC. The shed is second-hand and requires some attention following dismantling.



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- e) To discuss and agree the next stages for the youth club at Redhouse Community Centre.
  - (i) Realistic start date
  - (ii) Advertising – press release etc.
  - (iii) Which councillors will undertake DBS checks and (free) safeguarding training with the Deputy Clerk to back up the volunteers when required.
  - (iv) The official name of the youth club.
  - (v) To approve the youth membership, parental permission and code of conduct forms from Community First.
  - (vi) To review and approve the safeguarding policy to be read and signed by all volunteers.
  - (vii) To approve inclusion of individuals with SEND up to the age of 24.
- f) To note attendance numbers and age groups for the summer activities with BEST.

## 6. FINANCE & FUNDING

- a) To note that BEST has confirmed there will be no price rises for the next 12 months.
- b) To note the Clerk's application to the National Lottery Fund has been declined.
- c) To discuss and agree a preliminary schedule of activities for February half term, and the next financial year for the purpose of the next agenda item. An estimated activity and expenditure schedule is attached.
- d) To discuss and agree budgetary requirements for the next financial year.
- e) To agree and approve to the purchase of a second-hand table tennis for £50.
- f) To approve expenditure for £200, for estimates received from the Grounds Maintenance Manager for wood, screws etc. to enable the re-erection of the second hand shed at RCC. For reference, an up-to-date expenditure spreadsheet is attached for the current financial year.

## 7. YOUTH ENGAGEMENT

- a) To discuss the member's attendance with Abbey Meads Primary School for the 9th October at 8.15 a.m. To review and agree appropriate information for addressing the school assembly as requested by the Head.
- b) To receive an update from Swindon Borough Youth Workers for their outreach sessions in the parish.
- c) To discuss and decide if members would like BEST to do an outdoor event involving the gym for youth aged 12 years and upwards as per attached quote.
- d) Cllr S Heyes has asked the committee to consider more ways to use our existing assets. To discuss ways of using the council's assets such as the MUGA at Wallis Drive and the Brooke Park outdoor gym.
- e) Forest School – To receive an update from Cllr B Williams.
- f) To note the tree contractor will arrange the community engagement tree planting days for October early November in the parish.
- g) Arts & Craft workshops –
  - (i) To receive a report from the Deputy Clerk in respect to costings.
  - (ii) To approve an arts and craft provider from the report to carry out the October half term session.



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(iii) To decide how many times a month the Arts and Crafts workshops will be provided.

## 8. CORRESPONDENCE

- a) Swindon Community Safety Partnership sent correspondence for the Swindon Youth Safety Summit – To be held on October 31<sup>st</sup> 12 pm to 4.30 pm, at the Steam Museum, Firefly Avenue, Swindon, SN2 2TA. To discuss if someone from the parish council should attend and approve who will attend on the council's behalf.
- b) To note receipt of the Good News Magazine from Swindon Youth for Christ. Copies of which have been placed in the Redhouse Community Centre.

## 9. LITTER PICKING

To receive an update in respect to joining the regular local litter pick event.

## 10. YOUTH STRATEGY

Cllr K Beyioku and Cllr B Williams to report on the draft youth strategy.

## DATE OF NEXT MEETING

The next meeting date 18<sup>th</sup> December 2023.