



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West, B Williams and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 8th February 2023** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
2nd February 2023

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meetings held on 14th December 2022

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. BUDGET

- (i) To consider attached draft budget for 2023/24 and agree precept request to be sent to Swindon Borough Council.
- (ii) To agree Earmarked Funds

7. COMMITTEES

Members to note the attached minutes of the following committees:

Redhouse Community Centre – 7th December 2022

Staffing – 23rd December 2022

Planning -16th January 2023

Play Areas – 24th January 2023

Grounds Maintenance – 25th January 2023

8. PLANTING TREES

- (i) Members to approve areas in the parish where trees can be planted
- (ii) Members to approve attached consultation letter
- (iii) Members to approve how consultation letter will be sent to residents

9. ACCOUNTS

- (i) To note attached payments for November 2022 and December 2022
- (ii) To receive management reports for 3rd Quarter of 2022/23
- (iii) Clerk to update members on VAT Registration

10. INTERNAL AUDITOR

To receive report from Internal Auditor following mid-year checks (attached) and discuss recommendations.

11. RISK ASSESSMENT

To review and adopt attached Risk Assessment

12. POLICIES

To review and adopt the following policy:
Investment Policy

13. WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC)

- (i) To agree Cllr Vera Tomlinson to be the parish council member representative to sit on Executive Committee of WALC (Further information attached)
- (ii) To note that two other councillors can attend and vote. The Clerk can attend but not vote.

14. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

15. REDHOUSE COMMUNITY CENTRE

To consider recommendation from the Redhouse Community Centre committee to amend the Debt Recovery Policy (attached)

16. DEPOT

The Chairman of the Parish Council to update Councillors.