



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West, B Williams and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 28th September 2022** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
21st September 2022

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 3rd August 2022 (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. COMMITTEES

- (i) To note the attached minutes of the following committees:
Planning – 6th July
Grounds Maintenance – 6th July and 7th September

Youth – 25th July
Play Areas – 30th August
Staffing – 3rd August

- (ii) To discuss and approve venue for Planning and Youth meetings due to Redhouse Community Centre now booked on Monday evenings.
- (iii) To approve Cllr B Williams becoming a member of the planning committee
- (iv) To discuss and approve membership of the Play Area committee

7. PLAY AREA

- (i) To consider the following recommendations from the Play Area Committee
 - a) New Equipment
To purchase 2 pieces of equipment for Standen Way play area –Electric Car Charger £591 from Vita Play and Sign Language board £1806 from Wicksteed
 - b) CCTV
To purchase an additional CCTV camera to cover the new outdoor gym equipment at Brook Park Swindon Borough Council at a cost of £1410 + VAT using funds from Play Area Earmarked Reserves.
- (ii) To approve signing Variation of Deed from Swindon Borough Council for the installation of outdoor gym equipment in Brook Park.

8. PLANNING

Members to consider the following two planning applications:

S/HOU/22/1308 Re: Conversion of garage into habitable room. 22 Batsford Crescent, Swindon. SN25 4EH – (Also see S/HOU/22/0982 same property) - **closing date 27/9/22 (extension requested to make comment by 29/9/22)**

S/COND/22/1272 Re: Discharge of Condition 13 from previous permission S/RES/18/1311 - Erection of 127no. dwellings and associated landscape and infrastructure works - reserved matters from permission S/12/1826. At: Land at Lady Lane, Swindon SN25 4DN - **closing date 27/9/22 (extension requested to make comment by 29/9/22)**

9. S106 RECEIPTS

Clerk to update.

10. CLIMATE CHANGE

To consider attached motions from Cllrs Heyes, Chandler and B Williams which include declaring a Climate Emergency and adopting a Climate Change policy.

11. STREET NAMING

To receive attached correspondence from Swindon Borough Council and submit street naming suggestions for new development by the stadium.

12. SWINDON BOROUGH COUNCIL POLLING BOUNDARY CHANGES

To agree comments to be sent to Swindon Borough Council regarding proposed polling boundary changes (attached)

13. WORK EXPERIENCE

To discuss and agree future of student work experience in the Grounds Maintenance Team. Churchward School have requested another student continues this year once a week.

14. POLICIES

To adopt the following revised policies (attached):
Sickness and Absence Policy

Disciplinary Policy
Grievance Policy
Lone Working Policy
Expenses Policy

15. EXTERNAL AUDITOR

- (i) To note that the Clerk has received a clean report from the External Auditor for the Annual Governance and Accountability Return for year ended March 2022
- (ii) To decide if members which to opt out of the SAAA central external auditor appointment arrangements (see attached correspondence)

16. BANKING AND ACCOUNTS

- (i) To note attached payments for June and July 2022 as checked by Cllr West and payments for August 2022
- (ii) To receive management reports for 1st Quarter accounts

17. VAT REGISTRATION

To consider attached reported from Clerk regarding VAT Registration.

18. REDHOUSE COMMUNITY CENTRE

To consider attached report from Centre Manager to purchase bumpers around the newly decorated hall.

19. COUNCILLOR ALLOWANCES

Clerk to update.

20. GRANTS

To consider attached grant application from Tadpole Garden Village in Bloom for £500 to be used as follows:

- Insurance is c.£90 a year
- Top soil - £60 per bag, we use roughly 4 a year (total £240)
- Plants/ Seeds/ Bulbs - £170

21. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

22. SWINDON BOROUGH COUNCIL COMPLAINT

To discuss attached correspondence regarding a complaint towards Swindon Borough Council and consider if St Andrews Parish Council endorses this.

23. POLICE MEETING

- (i) To note that the planned meeting with the police regarding anti-social behaviour and drugging has not taken place due to unavailability of police officers.
- (ii) Members to discuss next steps. Cllr Heyes to report.

24. DEPOT

The Chairman of the Parish Council to update Councillors.