



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
Telephone: 07900 631 733 Email: [clerk@standrews-pc.gov.uk](mailto:clerk@standrews-pc.gov.uk)  
[www.standrews-pc.gov.uk](http://www.standrews-pc.gov.uk)

**Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council Grounds Maintenance Committee which will be held at Redhouse Community Centre, Frankel Avenue on Wednesday 6<sup>th</sup> July 2022 at 8:15pm**

Miss Emma Sylvester  
Parish Clerk to the Council  
29<sup>th</sup> June 2022

**Members of this Committee are:**

Councillors D Adams, J Chandler, S Heyes, S MacDonald, P West and V Williams  
(Chairman)

**Members of Public and Press are welcome. Please contact the Clerk if you wish to attend.**

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **ELECT A VICE CHAIRMAN**  
To elect a Vice Chairman
3. **DECLARATION OF INTERESTS**
4. **MINUTES**  
To receive and approve the minutes of the last meeting held on 27<sup>th</sup> April and 18<sup>th</sup> May 2022
5. **PUBLIC RECESS**  
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
6. **POLICIES**  
To adopt and approve following polices and risk assessments:  
Hand Tools  
Painting  
Bin Installation  
Play Inspections  
Planting
7. **OPEN SPACES**
  - (i) To receive and review 'Open Space issues' spreadsheet



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- (ii) To discuss delegating authority to Clerk, Ground Maintenance Manager and Chairman of Grounds Maintenance Committee to carry out work for SBC and/or other parish councils.
- (iii) To discuss repairs required following CityFibre works
- (iv) To discuss attached correspondence received from resident regarding small open space opposite Bridlewood school

## 8. BINS

Cllr Adams to report on bins at Tesco's at Redhouse

## 9. WILDFLOWER AREAS AND POLLINATOR PATHWAYS

To discuss increasing the areas of wildflowers in the parish

## 10. COVID SNAKE ROCK

To receive update from Clerk

## 11. ELECTRIC VEHICLE

To receive update from Grounds Maintenance Manager

## 12. WORK EXPERIENCE

To receive update from Grounds Maintenance Manager

## 13. DEPOT (Standing Item)

Cllr Williams to update

## 14. RED DIESEL UPDATE

- (i) To note that due to a change in Government legislation the parish council can no longer use red diesel in any of the grounds maintenance vehicles
- (ii) To discuss financial implications of change in fuel and increased fuel charges

## 15. EXCLUSION OF PRESS AND PUBLIC

**To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

## 16. STAFFING

To discuss request for part-time hours by an employee