



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Blake, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West, B Williams and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 22nd June 2022** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
15th June 2022

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 18th May 2022 (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. COMMITTEES

To note the attached minutes of the following committees:

Youth Task Group – 30th March, 11th May

Grounds Maintenance – 27th April

Planning – 25th May

Redhouse Community Centre – 13th June

7. GROUNDS MAINTENANCE

- (i) To approve annual vehicle insurance to include the new electric vehicle at a cost of £4,856.68
- (ii) To approve attached logo for the new electric vehicle and expenditure of £400

8. INTERNAL AUDITOR

- (i) To receive attached Internal Auditor report and note recommendation.
- (ii) To approve Bridget Bowman of BCB will continue to carry out the Council's internal audit report for £680

9. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- (i) To approve the attached annual governance statement in respect of the 2021/2022 financial year (section 1).
- (ii) Annual Governance and Accountability Return (attached) To approve the accounting statements in respect of the 2021/2022 financial year (section 2)

10. BANKING AND ACCOUNTS

To note attached payments for April and May 2022 as checked by Cllr West

11. CIL PAYMENTS

To discuss and approve earmarking future payments of CIL for provision of a grounds maintenance depot.

12. FUNDING

To approve delegated authority to the Clerk or Chairman to apply for funding from outside bodies to ensure that deadlines are not missed waiting for the next appropriate meeting.

13. COUNCILLOR ALLOWANCES

To note that Swindon Borough Council has not provided their recommendations on Councillor Allowances for 2022/23. To note that St Andrews Parish Council has not taken a decision on payment amounts for Councillors who wish to take an allowance. Members to discuss.

14. POLICIES

Members to approve attached policies as follows:

Social Media

Grant Applications

Complaints

Information and Data Protection Policy

Data Breach Policy

General Privacy Notice

Privacy Notice for staff and Councillors

15. CLIMATE CHANGE

Cllr Chandler to report on progress of Climate Change policy

16. PLAY AREA NAME

To consider renaming Highdown Way Play Area. Cllr Vince Williams to report.

17. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business

on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

18. DEPOT

- (i) The Chairman of the Parish Council to update Councillors
- (ii) Members to discuss location and finance of grounds maintenance depot