



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Blake, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 6th April 2022** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
30th March 2022

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 9th March 2022 (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. COMMITTEES

To note the minutes of the following committees:

Play Areas – 8th February

Grounds Maintenance – 16th February

Planning - 2nd March

Redhouse Community Centre – 16th March

Depot – 23rd March

7. REDHOUSE COMMUNITY CENTRE

- (i) To consider recommendation from Redhouse Community Centre committee that the follow work is carried out and expenditure:
 - a. To decorate the two rooms (report attached)
 - b. To replace the automatic door mechanise (report attached)
 - c. Air conditioning for small hall (information to follow)
- (ii) To consider the recommendation from Redhouse Community Centre that bad debts are written off (see attached)

8. PLAY AREA

- (i) To discuss alternative works to Wallis Drive play area bank. (Report attached)
- (ii) To note attached correspondence received from Swindon Borough Council stating that full responsibility for the trees will stay in the play area lease and Members to confirm that decision not to take on the play area leases going forward.

9. EASTBURY WAY OPEN SPACE

- (i) To note that repairs to the eroding stream bank have been agreed by Swindon Borough Council but the parish council has not been informed of a date works will start.
- (ii) Members to discuss the possibility of providing allotments within this area.

10. GROUNDS MAINTENANCE

To approve annual expenditure of bin bags. (Report attached)

11. BANKING AND ACCOUNTS

To note payments for March 2022 as checked by Cllr J Blake (to follow)

12. ASSET REGISTER

To approve amended Asset Register following the purchase of a bus shelter at Eastbury Way (attached)

13. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

14. STAFFING

To consider the recommendation received from the Staffing committee to employ a Deputy Parish Clerk and approve draft advert, job description and person specification with payment of salary to come from SAPC Salary budget and General Reserves along with funds for laptop, mobile phone, desk, office chair and stationery.

15. COMMUNITY HERO AWARD

To consider the nominations received and decide the winner of the Community Hero Award