



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Blake, J Chandler, M Friend, S Heyes, S MacDonald, P Morris, V Tomlinson (Chairman), P West and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 9th March 2021** at **7.30 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
3rd March 2022

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 26th January (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. SUPPORT UKRAINE

To discuss parish council supporting Ukraine. Cllr Adams to report.

7. RISK ASSESSMENT

To review attached Risk Assessment following changes to COVID-19 restrictions and new Grounds Maintenance Team.

- 8. ASSET REGISTER**
To approve attached asset register for 2021/22
- 9. INSURANCE**
To consider attached report regarding insurance requirements for 2022/23
- 10. POLICIES**
To consider attached draft policies for approval:
Internal Controls
Memorial Policy
Investment Strategy and Policy
Recording and Reporting on Council Meetings
Press and Media Policy
- 11. BANKING AND ACCOUNTS**
 - (i) To note attached payments for January 2022 and February 2022 as checked by Cllr J Blake
 - (ii) To receive management reports for 3rd Quarter up to 31st December 2021
 - (iii) To note that the Nationwide 1 Year Saver will mature on 10th March 2022 and agree new account. Clerk to report.
- 12. INTERNAL AUDITOR**
To receive report from Internal Auditor following mid-year checks (attached) and discuss recommendations.
- 13. REDHOUSE COMMUNITY CENTRE**
To approve signing of the sub-lease
- 14. CLIMATE CHANGE**
Cllr Chandler to report on how the parish council can become more climate friendly. Report attached.
- 15. EXCLUSION OF PRESS AND PUBLIC**
To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 16. DEPOT**
Chairman to report
- 17. GROUND MAINTENANCE**
Chairman to report on work of Ground Maintenance Team.
- 18. PLAY AREA LEASE**
To discuss comments back from solicitor and Swindon Borough Council. Clerk to report.