



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

TO: THE MEMBERS OF THE PARISH COUNCIL - Councillors D Adams, K Beyioku, J Blake, B Elmer, B Fenton, M Friend, S Heyes, P Morris, V Tomlinson (Chairman), P West and V Williams

Dear Councillor,

You are summoned to attend the meeting of the **Parish Council** to be held at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 13th October 2021** at **7.00 PM** when the business set out in the following agenda will be transacted.

Miss Emma Sylvester
Parish Clerk to the Council
6th October 2021

Members of Public and Press are welcome. Please contact the Clerk if you wish to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meetings held on 8th September 2021 (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. REDHOUSE COMMUNITY CENTRE

- (i) To receive correspondence from the parish council's solicitor regarding the Redhouse Community Centre lease and agree response.
- (ii) To consider quotes for replacement boiler (Centre Manager to report)

7. RESERVES, BUDGET AND USE OF CIL/PUBLIC REALM

Chairman to report

8. COMMITTEES

(i) Play Areas

- (a) To note minutes from the meeting held on 21st September and receive questions from Councillors.
- (b) To approve recommendation for play areas budget for 2022/23 as detailed in attached 3 Year Play Area Maintenance Report.
- (c) To approve recommendation to award Wallis Drive Play area refurbishment contract. Cllr Heyes to report.
- (d) To approve installation of CCTV at Wallis Drive. Cllr Heyes to report.
- (e) To approve setting up a Youth Working Group as detailed in the attached Draft Terms of Reference

(ii) Grounds Maintenance

- (a) To note minutes from the meeting held on 29th September and receive questions from Councillors
- (b) To approve installation of soil bund and planting of trees on Redhouse Land to prevent vehicular access (costs to follow)
- (c) To ratify decision to employ an additional Grounds Team Worker on SCP 13-17 (£22,627 - £24,491)
- (d) To approve leasing an additional vehicle at a cost of £500 per month for the new worker and purchase of mobile phone, uniform, PPE and hand tools.
- (e) To approve purchase of 11 bins at a cost of £3,733.45, using funds from General Reserves, giving the parish council a saving of £710 when buying in bulk.
- (f) To approve attached 'Out of Hours' policy
- (g) To fill one membership vacancy following resignation from this committee by Cllr Mary Friend

9. BUSINESS PLAN

To discuss future priorities of parish council ahead of budget setting for 2022/23 and to consider taking on staff grounds apprentice

10. REMEMBRANCE SERVICE

- (i) To note invitation received from Mr Mayor, Cllr Garry Perkins to the Remembrance Sunday Service to be held at the Cenotaph Swindon, Regent Circus on Sunday 14th November
- (ii) To agree purchase of poppy wreath and councillor attendance at local service.

11. RED TELEPHONE BOX

To discuss and agree maintenance of red telephone box and future use

12. COMMUNITY AWARD 2022

To agree attached proposal for annual community award.

13. BANKING AND ACCOUNTS

To note payments for August 2021 (attached) as checked by Cllr Blake.

14. COUNCILLOR GIFTS AND HOSPITALITY

To agree adoption of the attached papers from Swindon Borough Council as an internal document to be passed to councillors when filling in Register of Interests.

15. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

16. LAND NEAR A419

Chairman to update

17. DEPOT

Chairman to report