



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk

www.standrews-pc.gov.uk

Parish Councillors are summoned to attend the online meeting of St Andrews Parish Council Staffing Committee which will be held on Wednesday 16th December 2020 at 6:00pm

Miss Emma Sylvester
Parish Clerk to the Council
9th December 2020

Members of this Committee are:

Daniel Adams, Jean Blake, Tim Owen, Fran Quarterman and Vera Tomlinson

LOGIN via Zoom.us Meeting ID - 451 798 6617 Password – 9XQDGX

LOGIN via telephone 020 8080 6591 Meeting ID – 4517986617 Participant ID – None Password - 196454

The meeting room will be open from 5:45pm. Please call the clerk on 07900 631733 if you are having any problems logging in.

AGENDA

1. APOLOGIES FOR ABSENCE
To receive apologies for absence.

2. DECLARATION OF INTERESTS

3. MINUTES
To approve the minutes of the last meeting held on 20th July 2020 (attached)

4. PUBLIC RECESS
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

5. BUDGET
To discuss salary and training budget for 2021/22 and make recommendation to Full Council

6. GROUNDS MAINTENANCE
To approve job title change for Grounds Maintenance Supervisor to Grounds Maintenance Manager.

7. HOLIDAY
To approve following Government guidance regarding staff carrying over unused holiday to next year due to Coronavirus pandemic.