



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

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Parish Councillors are summoned to attend an online meeting of St Andrews Parish Council which will be held on Wednesday 14th October 2020 at 7.00pm

Emma Sylvester
7th October 2020

Members of Public and Press are welcome.

LOGIN via Zoom.us Meeting ID - 451 798 6617 Password – 9XQDGX

LOGIN via telephone 020 8080 6591 Meeting ID – 4517986617 Participant ID – None Password - 196454

The meeting room will be open from 6:45pm. Please call the clerk on 07900 631733 if you are having any problems logging in.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the minutes of the last meeting held on 9th September 2020 (attached)

4. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from Chairman

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. COMMITTEES

- (i) To approve Terms of Reference (attached)
- (ii) To appoint members to new committees.
- (iii) To approve updated Calendar for meetings (attached)
- (iv) To note minutes from the following committee meetings:
 - Play Areas and Open Spaces 23rd June 2020
 - Play Areas and Open Spaces 21st July 2020
 - Planning 22nd July 2020
 - Staffing 29th July 2020
 - Redhouse Community Centre 6th August 2020

7. CORRESPONDENCE

To receive and consider correspondence received from Stratton St Mary Parish Council regarding 20mph speed limits.

8. ACCOUNTS

- (i) To note that the External Auditor report has been received stating that there are no matters giving cause for concern and all information is in accordance with proper practices.
- (ii) To note payments for September 2020 (attached)
- (iii) To receive management reports for 2nd financial quarter 1st July 2020 to 30th September 2020 (attached)

9. OPEN SPACES

- (i) Report from Cllr Williams on progress of pollinator pathways
- (ii) To discuss bench relocation and pagoda removal due to anti-social behaviour. Cllr Williams to report.

10. CORONAVIRUS

To review COVID-19 Risk Assessment and current procedures (attached)

In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

PRIVATE BUSINESS

11. GROUNDS MAINTENANCE

To discuss options for Grounds Maintenance depot

12. SWINDON BOROUGH COUNCIL INVOICE

To discuss and agree action regarding correspondence received from Swindon Borough Council regarding final invoice for Streetsmart services (attached)

13. STAFFING

To review flexible working arrangements of Centre Manager