



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
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**Parish Councillors are summoned to attend an online meeting of St Andrews Parish Council which will be held on Wednesday 8<sup>th</sup> July 2020 at 7.00pm**

Emma Sylvester  
2<sup>nd</sup> July 2020

**Members of Public and Press are welcome.**

**LOGIN via Zoom.us** Meeting ID - 451 798 6617 Password – 9XQDGX

**LOGIN via telephone** 020 8080 6591 Meeting ID – 4517986617 Participant ID – None Password - 196454

**The meeting room will be open from 6:45pm. Please call the clerk on 07900 631733 if you are having any problems logging in.**

## AGENDA

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 2. DECLARATION OF INTERESTS**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. MINUTES**  
To receive and approve the minutes of the last meeting held on 10<sup>th</sup> June 2020 (attached)
- 4. CHAIRMAN'S ANNOUNCEMENTS**  
To receive announcements from Chairman
- 5. PUBLIC RECESS**  
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
- 6. PLAY AREAS AND OPEN SPACES**
  - (i) To note the minutes of the last meeting on 23<sup>rd</sup> June 2020
  - (ii) To discuss the opening of play areas. See attached guidance and draft risk assessment.
- 7. GROUNDS MAINTENANCE**  
To approve the risk assessments for Ground Maintenance Team (to follow)
- 8. POLICIES**  
To approve the attached policies:  
Employees Code of Conduct  
Dress Code Policy  
Mobile Phone Usage
- 9. ACCOUNTS**
  - (i) To receive first quarter management accounts from April 2020 to June 2020 (to follow)
  - (ii) To note payments for April 2020, May 2020, June 2020 (to follow)

- (iii) To approve opening a credit card for the Clerk's use with a limit of £1000. Balance to be paid monthly for use where setting up a trade account is not possible e.g. Amazon and save the Clerk using her own personal card.

**10. PARISH COUNCIL MEETINGS**

To discuss future format of parish council meetings. Clerk to report.

**In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960**

**PRIVATE BUSINESS**

**11. REDHOUSE COMMUNITY CENTRE**

To discuss reopening