



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at The Parish Office, Redhouse Community Centre on Wednesday 11th March 2020 at 7.00pm

Emma Sylvester
4th March 2020

Members of Public and Press are welcome.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2. DECLARATION OF INTERESTS**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. MINUTES**
To receive and approve the minutes of the last meetings held on 12th February 2020 (attached)
- 4. CHAIRMAN'S ANNOUNCEMENTS**
To receive announcements from Chairman
- 5. PUBLIC RECESS**
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
- 6. CORONAVIRUS (COVID-19)**
To discuss and approve policy (draft to follow) regarding Coronavirus (COVIS-19)
- 7. INTERNAL AUDITOR**
To receive Internal Report (attached) and consider recommendations
- 8. RISK ASSESSMENT**
To approve the updated annual risk assessment (attached)
- 9. COUNCILLOR ALLOWANCES**
To discuss Councillor Allowances amounts for 2020/21
- 10. ACCOUNTS FOR PAYMENT**
To approve payroll, direct payments and invoices for February 2020 (to follow) which have been checked by a Councillor.

In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

11. GROUNDS MAINTENANCE

- (i) Cllr Williams to update on Swindon Borough Council decision on future of StreetSmart services
- (ii) To receive update from Task Group
- (iii) Members to agree next steps for future provision
- (iv) Members to approve quotation received from HR company to provide HR services

12. REDHOUSE COMMUNITY CENTRE

- (i) Chairman to update on Redhouse Community Centre Lease and Carparking
- (ii) To discuss Redhouse Community Centre parking charges
- (iii) To consider writing off bad debts from Redhouse Community Centre