



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk

www.standrews-pc.gov.uk

Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at The Parish Office, Redhouse Community Centre on Tuesday 12th February 2020 at 7.00pm

Emma Sylvester
5th February 2020

Members of Public and Press are welcome.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2. DECLARATION OF INTERESTS**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. MINUTES**
To receive and approve the minutes of the last meetings held on 28th January 2020 (attached)
- 4. PUBLIC RECESS**
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
- 5. EMAIL HOSTING**
To consider quotes received to change Parish Council emails to IMAP
- 6. RISK ASSESSMENT**
To receive the updated annual risk assessment and note any necessary actions. To review insured risks.
- 7. INSURANCE**
To approve insurance renewal for 2020/21 (attached)
- 8. NEWSLETTER**
To discuss production of newsletter and distribution dates.
- 9. PLAY AREA LEASE**
To note that the progression on the Play Area Lease is on hold until Swindon Borough Council have resolved issues with covenants.
- 10. MANAGEMENT REPORTS**
To receive management reports for third quarter Oct 2019 to Dec 2019

11. ACCOUNTS FOR PAYMENT

To approve payroll, direct payments and invoices for January 2020 totalling £61149.45 (attached) which have been checked by a Councillor.

In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

12. GROUNDS MAINTENANCE

- (i) Chairman to update on Swindon Borough Council decision on future of StreetSmart services
- (ii) Members to agree next steps for future provision

13. REDHOUSE COMMUNITY CENTRE

- (i) Chairman to update on meeting with Swindon Borough Council regarding Redhouse Community Centre Lease
- (ii) Members to consider renewing lease for 99 years.
- (iii) To discuss issues with Redhouse Community Centre parking