



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 12th June 2019 at 7.00pm

Emma Sylvester
Parish Clerk
5th June 2019

Members of Public and Press are welcome.

AGENDA

PRESENTATION TO UPLANDS SCHOOL

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2. DECLARATION OF INTERESTS**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. MINUTES**
To receive and approve the minutes of the last meeting held on 8th May 2019 (attached)
- 4. CHAIRMAN'S ANNOUNCEMENTS**
To receive Chairman's announcements
- 5. PUBLIC RECESS**
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
- 6. COUNCILLOR CO-OPTION**
To consider co-opting two councillors
- 7. INTERNAL AUDIT REPORT**
 - (i) To consider report from Internal Auditor (attached).
 - (ii) To approve Organisation Structure (attached)
- 8. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**
 - (i) To approve the annual governance statement in respect of the 2018/19 financial year (section 1).
 - (ii) Annual Governance and Accountability Return. To approve the accounting statements in respect of the 2018/19 financial year (section 2).

9. MINUTES OF COMMITTEES

To note the minutes of the following meetings:
Staffing Committee – 10th April 2019
Play Areas and Open Spaces Committee – 14th May 2019
Planning Committee – 22nd May 2019
Finance Committee – 30th May 2019

10. COMMITTEE MEMBERSHIP

To fill any councillor vacancies on committees (attached)

11. GROUNDSMAN EQUIPMENT

To consider recommendation from Finance Committee to purchase equipment for groundsman (attached)

12. COMMUNICATIONS

- (i) To consider attached Social Media policy for adoption
- (ii) To consider posting a monthly parish council news on social media. Cllr Adams to report.

13. YOUTH

To consider setting up a meeting with local youth representatives to discuss how the parish council can contribute to youth projects.

14. ACCOUNTS

- (i) To approve payroll, direct payments and invoices for April 2019 totalling £61,539.89 and May 2019 totalling £22,776.24 (attached)
- (ii) To appoint a councillor to examine accounts on a monthly basis

15. HIGHDOWN WAY REFURBISHMENT

To discuss holding an official opening of the newly refurbished play park.

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

16. PLAY AREA LEASE

To appoint a solicitor to assist with the play area lease

17. LIBRARY INVOICE

To discuss payment of VAT on previous library invoices. Clerk to report.