



# St Andrews Parish Council

Grounds Maintenance/Play Areas Committee Meeting  
Monday 25<sup>th</sup> November 2024 at 7:00pm  
Redhouse Community Centre, Frankel Avenue, Swindon

**12 February 2025**

**Parish Councillors are summoned to attend a meeting of St Andrews Parish Council Grounds Maintenance/Play Parks Committee which will be held at Redhouse Community Center on Wednesday 12<sup>th</sup> February 2025 at 7.00pm.**

**Members of this committee are:**

Councillors D Adams, J Chandler, S Heyes (Chairman), S MacDonald and P West.

*Deborah Bourne*

**Deborah Bourne  
Locum Parish Clerk**

**Members of Public and Press are welcome to observe.**

## **Public Question Time**

Members of the public and Councillors not members of this committee are invited to make statements or ask questions about items on this agenda. (Limited to TEN Minutes)

## **AGENDA**

- 1. Apologies for absence**  
Members are reminded that if they are unable to attend this meeting apologies must be sent to the Clerk or Chairman of the meeting.
- 2. Declaration of interests**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. Minutes of previous meeting**  
To receive and approve the minutes of the last meeting held on Tuesday 3<sup>rd</sup> December 2024. The Chairman will be asked to sign a copy of the minutes to confirm their accuracy.
- 4. Open spaces**  
Members are asked to note and review:
  - i) 'Grounds Maintenance Issues Spreadsheet'
  - ii) 'Play Parks Issues Spreadsheet'

- 5. Winter shrub cutting**  
To receive a verbal update from the GM regarding the winter shrub-cutting schedule.
- 6. Trees for climate phase one and two.**  
To receive a verbal update from the Grounds Manager on progress of this project. Due to staff issues a contractor will carry out the necessary works SAPC is obliged complete on a yearly basis under the project terms.
- 7. Vehicle replacement update.**  
Member will receive an update from the report taken to the last Full council meeting regarding the decisions made.
- 8. Future Grounds Maintenance team position.**  
Members will be asked to authorise employment of an additional member of staff, as shown in the budget for the next financial year.
- 9. Date of next meeting**  
Members are asked to set a firm calendar date before the closure of this meeting.